INDEPENDENT SCHOOL DISTRICT NO. 270
HARASSMENT AND VIOLENCE REPORT FORM

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 270 maintains a firm policy prohibiting all forms of discrimination. Harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability is strictly prohibited. All persons are to be treated with respect and dignity. Harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability by any pupil, teacher, administrator, or other school personnel, which create an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant______________________________________________________________
Home Address___________________________________________________________
Work Address___________________________________________________________
Home Phone______________ Work Phone______________________________

Date of Alleged Incident(s)______________________________________________

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation \ disability

Name of person you believe harassed or was violent toward you or another person or group.
______________________________________________________________________

If the alleged harassment or violence was toward another person or group, identify that person or group.______________________________________________________________________

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.) ____________________________________________________________
______________________________________________________________________
______________________________________________________________________

Where and when did the incident(s) occur?________________________________
______________________________________________________________________

List any witnesses that were present______________________________________
This complaint is filed based on my honest belief that __________________________ has harassed or
has been violent to me or to another person or group. I hereby certify that the information I have
provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

________________________________________  _________________________________________
(Complainant Signature)  (Date)

________________________________________  _________________________________________
Received by__________________________  (Date)

Questions regarding this complaint form can be directed to:
Nik Lightfoot
Assistant Superintendent
1001 Highway 7
Hopkins, MN 55305
952.988.4028