Organizational Meeting of the School Board
Eisenhower Community Center Boardroom
5 p.m. — August 20, 2019

ORDER OF BUSINESS

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. NEW BUSINESS

A. Resolution Designating Depositories for School Funds         T. Chapinduka  
   (Board Information, Discussion & Action)  
   
   Background/Recommendation:  
   The Administration is requesting that the Board approves the proposed depositories for the 2019-20 school year, as follows:

   Checking Account Depository, Payroll General, & Student Activities Accounts:  
   US Bank/Minnesota School District Liquid Asset Fund

   Investment Depositories:  
   Wells Fargo Investments
   US Bancorp
   Public Financial Management
   Minnesota School District Liquid Asset Fund
   Prudent Man Advisors (PMA)
   UBS Financial Services, Inc.
   CBIZ
   Fidelity

   Cash Transfer Accounts:  
   US Bank/
   Minnesota School District Liquid Asset Fund

   Custodian of Investment Collateral:  
   US Bank/
   Minnesota School District Liquid Asset Fund

B. Resolution Authorizing Electronic Funds, Transfers and Investments         T. Chapinduka  
   (Board Information, Discussion, and Action)
Background:
Every year the Board authorizes the use of electronic fund transfers and investments.

Recommendation:
That the Board adopts the proposed resolution below, authorizing the use of electronic fund transfers and investments as follows:

RESOLVED, that the Director of Business Services (Tariro Chapinduka), Controller (TBN), Accountant (Robyn Budensiek), or Revenue Accountant (Beth Volk) be authorized to make or cause to be made electronic funds transfers between School District accounts,

RESOLVED FURTHER, that Director of Business Services (Tariro Chapinduka), Controller (TBN), or Accountant (Robyn Budensiek), or Revenue Accountant (Beth Volk) be authorized to open or cause to be opened investment accounts with designated institutions in consideration of terms, conditions, and covenants required by such institutions; to endorse or cause to be endorsed on behalf of the District any drafts, orders, certificates, checks, or other investment instruments in connection with such accounts; and to make or cause to be made deposits to such accounts by check, draft, order, or electronic funds transfer;

RESOLVED FURTHER, that unless superseded, any and all resolutions heretofore adopted by the Board of Education and certified to depositories designated at the Organizational Meeting of August 20, 2019, governing the operation of this District’s account(s) with them, be and are hereby continued in full force.

C. Designation of Official District Newspaper
T. Chapinduka
(Board Information, Discussion & Action)

Background:
School districts are required by law to name an official newspaper for district publications. In the past, the Hopkins, Minnetonka, and Golden Valley Sun publications have served as the official newspapers of the Hopkins Public Schools.

Effective with the 2013-14 school year, the rate structure for legals decreased due to the “standardizing” of their format to 9 lines per column inch, a 7-point type, and an 8-point heading. Since that time, the rate structure has been $12.85 per column inch for the first insertion; $6.40 per column inch for subsequent insertions. If sent via mail or fax, there is an additional $20 charge for typesetting. Additionally, Sun Newspapers will continue to post all published legal notices on their website (www.ecmpublishers.com) at no additional charge to the District; they will also provide one affidavit at no charge (additional affidavits are $2.50 each).

Since these free publications are delivered to nearly every household in the District and there is no subscription required, it is recommended that the Board continue to designate the Sun-Sailor/Sun-Post as the official newspaper(s) for the Hopkins School District.

Recommendation:
That the Board designates the Hopkins, Minnetonka, and Golden Valley Sun Sailor/Sun Post publications as the official newspaper(s) of the Hopkins Public Schools for the 2019-20 school year.
D. Appointment of Legal Firm(s)  
(Board Information, Discussion & Action)  

N. Lightfoot

Background:  
For the 2018-19 school year, the District has received a proposal from Booth Law Group. Proposed rates were $230/hour for the managing attorney (new); $220/hour for senior attorneys; $205/hour for associate attorneys; $140-$165/hour for the senior paralegal & law clerk; and $125/hour for legal assistants. Past practice shows that the majority of legal services utilized by the District were through the Booth Law Group.

Ms Booth recently joined Ratwik, Roszak & Maloney, and has notified us that their “rates and services are the same as last year.”

On specific projects that may warrant legal expertise outside of the District’s general legal counsel, rates will be negotiated on a per-project basis and taken into consideration with the market rates and options available. Prior to going to other legal agencies for this work, general counsel will be consulted.

Recommendations:
√ That the Board approves utilization of the legal services — as provided through Ratwik, Roszak & Maloney — at hourly rates as noted above for the 2019-20 school year, dependent upon the services required.
√ That the Board allow District Administration the discretion for the 2019-20 school year, to seek other legal counsel and/or utilize a licensed attorney when there is a need to acquire special expertise.

E. Review of School Board Policy 253:  
(Board Information, Discussion & Action)  

N. Lightfoot

Board Member Compensation and Expenses

District Policy 253: Board Member Compensation and Expenses

Board members will be compensated according to the rate of compensation established in the annual organizational meeting.

The Board encourages its members to participate in appropriate conventions, conferences, workshops, seminars and similar meetings. Participation in such meetings is to be coordinated with the Board Chairperson and members are to be compensated for expenses incurred. Itemized claims for reimbursement carrying expense documentation should be submitted to the superintendent for processing in accordance with the provisions of Policy 214.

When an approved meeting is not attended by the full Board those who do participate will be requested to share information, recommendations, and materials acquired at the meeting

Adopted: July 10, 1980
Revised: February 28, 1985 & February 18, 2010
Reviewed: November 20, 2014 & March 6, 2018
Background:
- In August 2014, the School Board approved a 2% increase in compensation — $5,153.46 annually, and a $704.66 stipend for the Chair ($5,858.12) — for the 2014-15 school year.
- In August 2015, the School Board approved a 2% increase in compensation — $5,256.53 annually, and a $718.75 stipend for the Chair ($5,975.28) — for the 2015-16 school year.
- In August 2016, the School Board approved to freeze their compensation; thus, it remained at $5,256.53 annually, with a $718.75 stipend for the Chair ($5,975.28) for the 2016-17 school year.
- In August 2017, the School Board approved a 2% increase in compensation — $5,361.66 annually, with a $733.13 stipend for the Chair ($6,094.79) for the 2017-18 school year.
- In August 2018, the School Board approved a 2% increase in compensation — $5,468.89 annually, with a $747.79 stipend for the Chair ($6,216.68) for the 2018-19 school year.

Recommendation:
That the Board establishes appropriate compensation for 2019-20; also that term life insurance in the amount of $50,000 for each Board member be continued (total cost of the insurance for the seven Board members is approximately $508.20; this is an increase of $8.20 from 2018-19 ($72.60/person).

F. Authorization of District Memberships, 2019-20
R. Mhiripiri-Reed
(Board Information, Discussion & Action)

Background:
District 270 belongs to a number of education-related organizations. Action to authorize continued participation is necessary each year.

AMSD (Association of Metropolitan School Districts)
District Contact: Rhoda Mhiripiri-Reed
The 2018-19 membership fee was $9,845. The 2019-20 membership fee is $10,075.

AMSD represents 41 K-12 school districts, along with 5 intermediate/cooperative districts, and 2 integration districts that serve over half of the students in Minnesota. AMSD is the only education organization in the state whose primary objective is to advocate for and represent the needs of metropolitan school districts. AMSD speaks with a unified voice to make positive change for students at the Legislature.

Metro ECSU - General Services
(Educational Cooperative Services Unit of the Metropolitan Twin Cities Area)
District Contact: Karen Terhaar
The 2018-19 membership fee was $6,622. The 2019-20 membership fee is $6,894.70.

The general service fee of the Metro ECSU is based on a flat rate of $700, plus $0.90 per pupil (based on MDE student count on October 1, 2018 [6,883]).

ECSU continues to be a meaningful resource to our District. ECSU offers a variety of services in staff development, including reading and mathematics networks. District Gifted & Talented services access ECSU resources including the Young Authors Conference, and involvement in the Future Cities program. Metro ECSU also offers the Minnesota’s Principal Academy.
MSHSL (Minnesota State High School League)
District Contact: Dan Johnson

The annual service fee of $100 has been in place since at least 2007-08. The annual service for 2019-20, covered by the Board, is $110 per year.

The activity fee has remained at $90 since 2007-08; activity fees for 2019-20 have increased to $110/activity. (*The District is charged for 42 athletic activities this year [including 9 adaptive activities], plus 3 fine arts activities [Debate, One-Act Play, and Music] = $4,620.* The activity fees are budgeted through Administrative Services and covered through the Hopkins High School budget. Dan Johnson, Director of Athletics & Activities, recently learned that activity fees will continue to increase $10 each year for the next four, until reaching $150 per activity. The rationale behind the increase focuses on the ability of the MSHSL to continue providing programs, as well as the various competitive levels within those programs. The increase will help alleviate the financial pressures associated with delivering the activity opportunities across the state.

Minnesota Statutes 1993, Section 128C.01, requires individual school boards to authorize membership in the MSHSL each year. The Resolution for Membership affirms: 1) that the Board of Education for Hopkins Public Schools delegates the control, supervision, and regulation of League-sponsored athletic and fine arts activities to the MSHSL; 2) that the Hopkins Board of Education adopts the Constitution, Bylaws, and Rules & Regulations of the League; and 3) that the administration for and the responsibility for supervising the activities are assigned to the District’s official school representative.

Importantly, approval of the District’s membership in the MSHSL affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language. (*The link to this video was sent to Board members on August 15 to view prior to the Board meeting.*)

MSBA (Minnesota School Boards Association)
District Contact: Rhoda Mhiripiri-Reed

The 2018-19 membership fee was $11,9057 based on 6778.89 “Average Daily Membership of Students Served” for the fiscal year ended June 30, 2017, as provided by the Minnesota Department of Education (MDE). The 2019-20 membership fee is $12,199 based on 6,780.91 “Average Daily Membership of Students Served” for the fiscal year ended June 30, 2018, as provided by MDE.

(Note: An additional $700 is included on the membership invoice for “Policy Services,” to which the District subscribes; although this is not a membership fee, it is service that is paid for through the Board’s budget. *This is an increase of $15 over 2018-19.*)

The mission of MSBA, a leading advocate for public education, is to support, promote and strengthen the work of public school boards. They provide numerous services to assist school boards in the governance of their schools, including opportunities to pool services, such as insurance and investment services; training to improve board performance; and advocating on behalf of boards and districts at the state and federal levels.
NSBA (National School Boards Association)
District Contact: Rhoda Mhiripiri-Reed

The membership fee for both the 2017-18 & 2018-19 school years was $4,165, based upon the District enrollment “category” of 2,500-7,499; the membership fee for the 2019-20 school year is $5,206.25 based upon the same “category.”

NSBA offers three programs that school districts can join: 1) National Connection; 2) Council of Urban Boards of Education [CUBE]; and 3) Technology Leadership Network.)

“National Connection is the NSBA’s executive information and networking service for busy school district leaders. As the premier advocacy organization for public education, NSBA is a trusted source of national information that is tailored specifically to school leaders and delivered in a concise and accessible format. This program works to complement MSBA.

“National Connection has worked to develop resources that help your local leadership be successful in their daily work. All participants will receive National Connection Daily, a national executive briefing on the latest news in education, as well as access to the National Connection Hub, where they will find curated content specifically for school leaders from across the education landscape and be able to actively network with over 13,000 of their peers around these key issues.

“By joining National Connection, the school board, superintendent, and up to 5 additional school district staff members will become part of the national online network of school leaders, receive 20% off registrations to NSBA’s annual conference, as well as access to early registration/housing.”
(Note: NSBA registration for the 2018 Conference was $740/person; 6 Board members and the Superintendent attended. Registration information for the 2019 Conference is unavailable; no Board members attended.)

CAREI (Center for Applied Research and Educational Improvement)
District Contact: Karen Terhaar

The membership fee from 2015-2018 has been $1,000. (Membership fees are linked to student enrollment — $1,000 for districts with an enrollment of 2,000-8,000 students.) The 2018-19 membership fee was $1,250 and remains the same for 2019-20.

The mission of the CAREI organization is to provide neutral, rigorous research and evaluation services within educational contexts and initiatives. They have provided our District valuable research information related to full-day kindergarten programming, junior high scheduling, 1-to-1 computing, and worked closely with us to evaluate the results of the secondary program change and advisory program. More recently, they provided professional development on constructing curriculum surveys. CAREI offers excellent services as an external evaluator for the initiatives and studies of the District.

TwinWest Chamber of Commerce
Administrator Responsible: Rhoda Mhiripiri-Reed

For the past three school years (2015-16, 2016-17 & 2017-18), the membership fee was $724. As the results of a partnership agreement between the TwinWest and the Hopkins School District, there was no membership fee effective with the 2018-19 school year, as they are included as part of the overall agreement.
TwinWest is a strong and vibrant business and civic organization where school districts can connect with business leaders. TwinWest represents 1,000+ businesses and serves Brooklyn Center, Brooklyn Park Crystal, Golden Valley, Hopkins, Medicine Lake, Minnetonka, New Hope, Plymouth, and St. Louis Park. TwinWest has also developed governmental relationships that examine the business environment, foster job and economic growth, healthcare, transportation, infrastructure, and education.

The Superintendent attends meetings periodically with other area Superintendents and business leaders to participate in legislative discussions. Additionally, Dr. Mhiripiri-Reed serves as a member of the TwinWest Foundation Board, attending quarterly meetings. Membership also allows District representation on other committees and groups that look at social and business initiatives with which Hopkins can have a relationship.

Recommendation:
That the District continues to be involved with the TwinWest Chamber of Commerce, participating in events as suited to education, legislation, business partnerships, etc.

IV. OTHER ORGANIZATIONAL BUSINESS TO COME BEFORE THE BOARD

A. Appointment of Board Clerk, 2019

W. Donovan

Background:
The Board will discuss the appointment of a new Board Clerk in order to facilitate the daily transaction of business in District 270 for the remainder of 2019.

Recommendation:
That the Board appoints a Board Clerk.

V. CONSENT

A. School Board Agenda Plan, 2019-20

B. Human Resources/Personnel Update — Director of Business Services

Tariro Chapinduka — Director of Business Services

Education:
Carlow University, School of Management - Pittsburgh, Pennsylvania - M.S. Fraud and Forensics Accounting - August 2012
Bellevue University, College of Business - Bellevue, Nebraska - MBA Accounting - November 2008
Bellevue University, College of Business - Bellevue, Nebraska - B.S. Accounting - January 2007

Experience:
Executive Director of Finance - Minneapolis Public Schools (2016-2019)
Director of Financial Systems - Minneapolis Public Schools (2015-2016)
Accounting Supervisor/Internal Auditor - Omaha Public Schools (2013-2015)
Senior Accountant - Omaha Public Schools (2012-2014)
Auditor (Fraud & Compliance) - Nebraska Department of Revenue (2008-2012)
Compliance Analyst - Intuit (2006-2008)
C. Board Election, 2019 — Notice of General Election & Resolution Establishing Filing Dates

V. ADJOURNMENT
August 7, 2019

Hopkins Public School
1001 Highway 7
Hopkins, MN 55305

Thank you for the opportunity for Sun Sailor/Sun Post to bid the public notices for Hopkins Public Schools. Both papers are qualified by the State of Minnesota as Legal Newspapers under Minnesota Statutes Section 331 A.02, subd. 1.

The bid to publish legal notices that are emailed to us will be $12.85 per column inch for the first insertion and $6.40 per column inch for subsequent insertions. Please note this rate has not increased from the previous year. If the notice is mailed or faxed to us, we will add a $20 charge for typesetting. Our format is 9 lines per inch and 7 point type and 8 pt. heading. One affidavit will be provided at no cost (additional affidavits are $2.50 each). Notices will also be posted on the newspaper website for free and for all to view for free.

The Sun Sailor and Sun Post are published every Thursday. The deadline for publication is at 2pm on the Thursday prior to publication. Please email notices to publicnotice@ecm-inc.com

Although we continue to have an office in Eden Prairie and Apple Valley, processing of public notices is done in the Cambridge office. If you have any questions or concerns, please contact me at 763-691-6001.

Again, thank you for the opportunity to bid for publication of these notices and we look forward to continuing to serve Hopkins Public Schools.

Sincerely,

Tonya Orleck
Public Notice Department Manager
763-691-6001
publicnotice@ecm-inc.com
DISTRICT CODE: 253
BOARD MEMBER COMPENSATION AND EXPENSES

Policy reflects Minnesota statute and aligns with other District 270 policies.

Board members will be compensated according to the rate of compensation established in the annual organizational meeting.

The Board encourages its members to participate in appropriate conventions, conferences, workshops, seminars and similar meetings. Participation in such meetings is to be coordinated with the Board Chairperson and members are to be compensated for expenses incurred. Itemized claims for reimbursement carrying expense documentation should be submitted to the superintendent for processing in accordance with the provisions of Policy 214.

When an approved meeting is not attended by the full Board those who do participate will be requested to share information, recommendations, and materials acquired at the meeting.

Adopted: July 10, 1980
Revised: February 28, 1985, February 18, 2010
Reviewed: November 20, 2014, March 6, 2018
July 1, 2019

Superintendent Rhoda Mhiripiri-Reed
Hopkins Public Schools
1001 Highway 7
Hopkins, MN 55305

Dear Superintendent Mhiripiri-Reed:

I am enclosing your AMSD dues statement for the 2019-20 school year. A copy of the statement was mailed to your business office. Also enclosed is a copy of my annual report to the AMSD Board of Directors which summarizes many of the initiatives and activities we engaged in over the past year.

As a reminder, the AMSD dues structure has two components, a fixed fee that is the same for all members, and a variable fee that is based on the resident student count from the previous year.

AMSD continues to be the leading voice for metropolitan school districts. In addition to our highly respected legislative advocacy, our members consistently cite the benefits of networking with colleagues and sharing best practices at AMSD board meetings and events as highlights of AMSD membership. An added benefit is that AMSD Board of Directors meetings have been approved for 1.5 CEU hours by the Board of School Administrators.

I look forward to continuing our partnership in the coming year. We have already begun to prepare for the 2020 legislative session and we will be seeking your input and guidance regarding legislative priorities in the coming weeks. Our annual organizational board of directors meeting is scheduled for Friday, August 9 from 7 – 9 AM in the Quora Education Center.

Please feel free to contact me if you have any questions or if you would like additional information.

Sincerely,

Scott Croonquist
Executive Director

Enclosure
 Assoc. of Metropolitan School Districts  
 2 Pine Tree Dr. STE 380  
 Arden Hills, MN  55112

**Invoice**

<table>
<thead>
<tr>
<th>Date</th>
<th>Invoice #</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/2019</td>
<td>1338</td>
</tr>
</tbody>
</table>

**Bill To**  
Hopkins Public Schools  
John Toop, Dir. of Bus. Services  
1001 Highway 7  
Hopkins, MN  55305

<table>
<thead>
<tr>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net 30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSD Membership Dues 2019-2020</td>
<td>10,075.00</td>
</tr>
</tbody>
</table>

**Total**  
$10,075.00
DATE: June 21, 2019
TO: Metro ECSU Member District Superintendents
FROM: Julie Frame, Executive Director
RE: General Services Fee for Membership – 2019-2020

Metro ECSU continues to serve your district with quality, cost-effective programs and services, while developing new and exciting programs customized to meet the needs of administrators, educators, staff and students. District membership not only ensures these services will be available when needed; it also greatly reduces costs (by 50% for most services). Membership in Metro ECSU offers many benefits including:

- Networks – including Bicultural Liaison, Homeschool Liaison, English Language Learner Program Coordinators, Friday Forum, Affinity Group-Staff of Color, Math Literacy for Math Coordinators, Physical Education Leaders and Coordinators
- Contracted Program Development & Coordination
- Cooperative Purchasing Options – extensive savings on a wide variety products and services
- Early Childhood Special Education
- Center for English Language Learning and Achievement (ELL Professional Development Programming and Written Plan of Services Assistance)
- Praxis ParaPro Administration Site – ensuring compliance for current or prospective paraprofessionals
- Principal & Teacher Evaluation Systems - McREL
- Professional Development for Teaching & Administrative Staff – services delivered regionally or to your site
- Resources/Libraries
- Low Incidence Special Education Professional Development – including areas such as autism spectrum disorder, DeafBlindness, traumatic brain injury, physical impairment and others
- Student Enrichment Programs
- Metropolitan Education Leaders Network (MELN)
- Environmental Health and Safety
- In addition, participation in our Cyber Insurance Program and Cooperative Purchasing Connection is offered to all metro area districts

A commitment to providing quality services in keeping with the cost containment challenges districts face allows Metro ECSU to maintain a general service fee of $700 base plus $.90 per pupil, not to exceed $10,000. An invoice requesting payment for the 2019-2020 general service membership fee is enclosed.

Participation data for year 2018-19 is included with this letter. Also included for your convenience is a copy of this letter and invoice to forward to your Business Office.

We always welcome input from our member districts to ensure that their needs are met. Please contact me at any time for information or questions about membership. I can be reached at 612-638-1508 or via email at julie.frame@metroecsu.org.

Our staff is dedicated to serving the needs of our members and we look forward to yet another outstanding year of facilitating cost-effective collaboration among metro area districts!

cc: Business Manager  District office staff – please forward the enclosed copy of this letter and membership invoice copy to your district’s Business Manager. Thank you.
METRO ECU
METRO ECU
2 PINE TREE DRIVE, STE 101
ARDEN HILLS, MN 55112-3840
PHONE: 651-638-1500x

Customer Number: 0270-0

HOPKINS SCHOOL DISTRICT ISD 270
ATTN: ACCOUNTS PAYABLE
1001 STATE HIGHWAY 7
HOPKINS, MN 55305

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEMBERSHIP FEE FLAT RATE FY19-20</td>
<td>1.00</td>
<td>700.00</td>
<td>700.00</td>
<td>N</td>
</tr>
<tr>
<td>MEMBERSHIP FEE PER STUDENT</td>
<td>6,883.00</td>
<td>0.90</td>
<td>6,194.70</td>
<td>N</td>
</tr>
</tbody>
</table>

MDE STUDENT COUNT 10-01-18

REMIT TO:
METRO ECU
2 PINE TREE DRIVE, STE 101
ARDEN HILLS, MN 55112-3840

INVOICE: INVO0000035
Date: May 31, 2019
Service: INVOICE
Customer PO:
Customer Ph:
Terms:
Due Date: Jul 31, 2019
Service Address:

HOPKINS SCHOOL DISTRICT ISD 270
ATTN: ACCOUNTS PAYABLE
1001 STATE HIGHWAY 7
HOPKINS, MN 55305

| Total Charges:                    | 6,894.70 |
| Total Tax:                         | 0.00     |
| Total Invoice:                     | 6,894.70 |
| Payments:                          | 0.00     |
| Adjustments:                       | 0.00     |
| Total Due:                         | 6,894.70 |
RESOLVED, that the Governing Board of School District Number 270, County of Hennepin, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Hopkins High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _______

OR;

x Renew its membership in the Minnesota State High School League; and,

2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: ___________________________  Signed: ___________________________
(Clerk/Secretary - Local Governing Board)  (Superintendent or Head of School)

Date: ___________________________  Date: ___________________________

District Office Address, City, Zip: 1001 Hwy 7 Hopkins, MN 55305

School Superintendent’s Phone: 952-968-4021  School Superintendent’s Email: rhoda.m-reed@hopkinschools.org

RETURN ONE COPY TO THE MSHSL NOT LATER THAN AUGUST 31, 2019
Retain one copy for the school files.
The following is taken from the MSHSL Constitution:

### 208.00 LOCAL CONTROL

#### 208.01 Designated School Representatives
At the beginning of the League’s fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school’s governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district’s governing body may represent more than one school and is entitled to one vote for each school they represent.

#### 208.02 Designated Activity Representatives
At the beginning of the League’s fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys’ sports; (b) girls’ sports; (c) speech; and (d) music.

#### 208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school’s membership in the MSHSL.

Please complete and return this form with your school’s 2019-2020 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

---

**Hopkins High School**

Name of School (Please Print)

<table>
<thead>
<tr>
<th>208.01 VOTE ON BEHALF OF 14F HIGH SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dave Larson</strong></td>
</tr>
<tr>
<td>(Designated School Board Member – please print)</td>
</tr>
<tr>
<td><a href="mailto:dave.larson@hopkinsschools.org">dave.larson@hopkinsschools.org</a></td>
</tr>
<tr>
<td><strong>Dan Johnson</strong></td>
</tr>
<tr>
<td>(Designated School Representative – please print)</td>
</tr>
<tr>
<td><a href="mailto:dan.johnson@hopkinsschools.org">dan.johnson@hopkinsschools.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>208.02 ACTIVITY REPRESENTATIVES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dan Johnson</strong></td>
</tr>
<tr>
<td>(Boys’ Sports – please print)</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>(Speech – please print)</td>
</tr>
<tr>
<td><strong>Dan Johnson</strong></td>
</tr>
<tr>
<td><em>(Mailing Representative - Please Print)</em></td>
</tr>
</tbody>
</table>

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

<table>
<thead>
<tr>
<th>208.03 LOCAL ADVISORY COMMITTEE MEMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dave Larson</strong></td>
</tr>
<tr>
<td>(Board Member – please print)</td>
</tr>
<tr>
<td><strong>Chris Johnson</strong></td>
</tr>
<tr>
<td>(Parent – please print)</td>
</tr>
<tr>
<td><strong>Molly Melander</strong></td>
</tr>
<tr>
<td>(Student - please print)</td>
</tr>
<tr>
<td><strong>Marit Lee-Dohse</strong></td>
</tr>
<tr>
<td>(Faculty Member – please print)</td>
</tr>
</tbody>
</table>

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2282, FAX (763) 569-0499 | www.mshsl.org
Hopkins High School  
2400 Lindbergh Drive  
Minnetonka, MN 55305

Invoiceld: 34966  
Invoice Date: 7/31/2019  
Accountld: 00220

<table>
<thead>
<tr>
<th>Activity ID</th>
<th>Activity Name</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>401</td>
<td>Annual Membership Fee</td>
<td>$110.00</td>
</tr>
<tr>
<td>402</td>
<td>Baseball</td>
<td>$110.00</td>
</tr>
<tr>
<td>403</td>
<td>Basketball, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>404</td>
<td>Basketball, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>405</td>
<td>Cross Country Run, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>406</td>
<td>Debate</td>
<td>$110.00</td>
</tr>
<tr>
<td>407</td>
<td>Football</td>
<td>$110.00</td>
</tr>
<tr>
<td>408</td>
<td>Golf, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>409</td>
<td>Gymnastics, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>410</td>
<td>Hockey, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>411</td>
<td>Nordic Ski Racing, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>412</td>
<td>Alpine Skiing, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>413</td>
<td>Soccer, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>414</td>
<td>Soccer, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>416</td>
<td>Softball, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>417</td>
<td>Swimming and Diving, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>418</td>
<td>Swimming and Diving, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>419</td>
<td>Tennis, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>420</td>
<td>Tennis, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>421</td>
<td>One Act Play</td>
<td>$110.00</td>
</tr>
<tr>
<td>422</td>
<td>Track and Field, Boys</td>
<td>$110.00</td>
</tr>
<tr>
<td>423</td>
<td>Volleyball</td>
<td>$110.00</td>
</tr>
<tr>
<td>424</td>
<td>Wrestling</td>
<td>$110.00</td>
</tr>
<tr>
<td>425</td>
<td>Cross Country Run, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>426</td>
<td>Golf, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>427</td>
<td>Nordic Ski Racing, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>428</td>
<td>Alpine Skiing, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>429</td>
<td>Track and Field, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>430</td>
<td>Synchronized Swimming, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>433</td>
<td>Lacrosse, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>434</td>
<td>Lacrosse, Boys</td>
<td>$110.00</td>
</tr>
</tbody>
</table>

PLEASE RETURN THIS COPY WITH PAYMENT
Minnesota State High School League
2100 Freeway Blvd
Brooklyn Center, MN 55430

Activity/Membership Dues Invoice
Terms: Payable upon Receipt of Invoice

Hopkins High School
2400 Lindbergh Drive
Minnetonka, MN 55305

<table>
<thead>
<tr>
<th>Activity ID</th>
<th>Activity Name</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>440</td>
<td>Music</td>
<td>$110.00</td>
</tr>
<tr>
<td>450</td>
<td>Adapted Soccer, PI</td>
<td>$110.00</td>
</tr>
<tr>
<td>451</td>
<td>Adapted Soccer, CI</td>
<td>$110.00</td>
</tr>
<tr>
<td>452</td>
<td>Adapted Floor Hockey, PI</td>
<td>$110.00</td>
</tr>
<tr>
<td>453</td>
<td>Adapted Floor Hockey, CI</td>
<td>$110.00</td>
</tr>
<tr>
<td>454</td>
<td>Adapted Softball, PI</td>
<td>$110.00</td>
</tr>
<tr>
<td>455</td>
<td>Adapted Softball, CI</td>
<td>$110.00</td>
</tr>
<tr>
<td>456</td>
<td>Adapted Bowling, PI</td>
<td>$110.00</td>
</tr>
<tr>
<td>457</td>
<td>Adapted Bowling, CI</td>
<td>$110.00</td>
</tr>
<tr>
<td>458</td>
<td>Adapted Bowling, ASD</td>
<td>$110.00</td>
</tr>
<tr>
<td>460</td>
<td>Hockey, Girls</td>
<td>$110.00</td>
</tr>
<tr>
<td>464</td>
<td>Dance Team, Girls</td>
<td>$110.00</td>
</tr>
</tbody>
</table>

Total Due on Receipt: $9,730.00

PLEASE RETURN THIS COPY WITH PAYMENT
June 2019

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA’s Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.

- If you have a question, you can call or email. We’ll find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.

- Legal and legislative advocacy is a big part of MSBA, whether for large metro districts or smaller districts in Greater Minnesota. We pride ourselves in finding a path forward that benefits districts of all shapes and sizes.

- Like you, we care deeply about the success of all Minnesota’s public school students. Through our collective, member-driven mission, our goal is to meet and exceed the needs of our members.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA’s Policy Services. We wish you a successful 2019-2020 school year and hope to continue as your valued and trusted Association. If you have any questions, please don’t hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind  
MSBA Executive Director  
kschneidawind@mnmsba.org

Deborah Pauly  
MSBA President  
dpauly@isd717.org

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION  
1900 West Jefferson Avenue, St. Peter, MN 56082-3015  
Phone: 507-934-2450 or 800-324-4459  
www.mnmsba.org
## INVOICE

**ATTN: Accounts Payable**  
I.S.D. 270  
1001 HIGHWAY 7  
HOPKINS, MN 55305-4723

<table>
<thead>
<tr>
<th>Invoice Item</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Extended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association Dues (FY 7/1/19 to 6/30/20)</td>
<td>1</td>
<td>$12,199.00</td>
<td>$12,199.00</td>
</tr>
<tr>
<td>Policy Services Renewal (FY 7/1/19 to 6/30/20)</td>
<td>1</td>
<td>$700.00</td>
<td>$700.00</td>
</tr>
</tbody>
</table>

Subtotal: $12,899.00  
Amount Paid: $0.00  
Balance Due: $12,899.00

Dues for **ISD #270** are based on 6780.91 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2018, as provided by the Minnesota Department of Education.

**MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2019-20 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.**

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.
Bill To:

Hopkins School District #270
1001 Highway 7
Hopkins MN 55305-4723

Invoice

Invoice # 339574
Invoice Date 07/01/2019
PO #
ID # 000008575O
Bill To # 000008575O

Student Enrollment: 6,580

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSBA's National Connection Fees</td>
<td>$5,206.25</td>
</tr>
<tr>
<td>Enrollment Category: 2,500 - 7,499</td>
<td></td>
</tr>
<tr>
<td>For The Period: 10/01/2019 To 12/31/2020</td>
<td></td>
</tr>
</tbody>
</table>

Total Due In US Funds: $5,206.25

Your district’s National Affiliate fees include subscriptions to American School Board Journal at the non-deductible discounted rate of $30 per subscription, for your full school board and superintendent.

Please send payments to:
National School Boards Association  PO Box 1807, Merrifield, VA, 22116-8007

Please detach and return with your remittance

Hopkins School District #270
1001 Highway 7
Hopkins MN 55305-4723

Invoice # 339574
Invoice Date 07/01/2019
Bill To ID # 000008575O
ID # 000008575O

Select Payment Method

☐ Check Enclosed (made payable to NSBA in U.S. Funds)
☐ VISA ☐ Master Card ☐ AMEX Exp Date _____/_____
CVV
Card #
Name as it appears on card ______________________ (Please Print)
Cardholder's Signature ______________________
Cardholder's Phone no ______________________
Cardholder's Zipcode ______________________
Total Due $5,206.25 Amount Paid $__

Please send payments to:
National School Boards Association
PO Box 1807, Merrifield, VA, 22116-8007
July 16, 2019

Hopkins Public Schools
Attn: Dr. Rhoda Mhiripiri-Reed
1001 State Hwy 7
Hopkins, MN 55305

Dear Dr. Mhiripiri-Reed,

Thank you for your past membership in the CAREI District Assembly. We hope you will renew your membership for the upcoming year! Our vision is to be the premier network hub that builds educator’s data-based decision-making capacity through high quality technical assistance, professional learning, and program evaluation in education. The 2018-19 school year was an exciting year for CAREI. We held four Assembly meetings providing learning and networking regarding several topics. Topics were member-directed and included learning about attendance and chronic absenteeism, fidelity of implementation of district initiatives, equity and culturally responsive schools, and secondary MTSS implementation.

We hope you will renew your membership for the 2019-20 school year. There is no increase to the annual fee this year. Your membership fee includes:

- Four Assembly meetings focusing on reducing literacy and math achievement gaps, an integrated behavior and academic MTSS framework, data analytics for equity all within an improvement science lens. Assembly meetings are accessible on-line, as well as in person, so you can choose to participate in the discussion from your office. Bring as many team members as you wish!
- Access to tools and resources including policy briefs, implementation inventories and checklists, data protocols, practice guides, and so much more!
- We will covering cutting-edge topics for school leaders and strategies for dealing with today’s complex educational reforms. Access to the monthly Research Watch electronic newsletter. Each issue highlights a summary of research studies published that will be of interest to you as a district leader. Topical areas include leadership, social-emotional learning, teaching and learning, assessment, and unique learners. **New this year is a Podcast option to listen to the Research Watch on your daily commute.**
- Access to “Members Only” section of the CAREI website where valuable resources will be shared including access to the Minnesota Student Survey Data Analytic Dashboard.
- 25% discount on CAREI professional learning opportunities and other CAREI services.

In the upcoming year, we will be offering several new professional learning opportunities and services
including:

- Two on-line book studies (5 sessions)
- Networked Improvement Community focused Improving Attendance and Reducing Chronic Absenteeism (5 sessions)
- Networked Improvement Community focused on issues around Gifted and Talented Programming
- Webinars on member-identified topics of interest
- MTSS technical assistance
- On-line training for MTSS problem solving teams

CAREI membership is one of the best ways that a school district can stay connected to the emerging knowledge about educational policy and practice. Your renewal invoice is enclosed. We look forward to partnering with you for another year. Please contact me at kgibbons@umn.edu or 612-625-9751 if you need additional information.

Sincerely,

/Kim Gibbons, Ph.D.,
CAREI Director
**Invoice**

**Center for Applied Research and Educational Improvement (CAREI)**

**University of Minnesota**

**1954 Buford Avenue, Suite 425**

**St. Paul, MN 55108-1062**

---

**Bill to:**

Hopkins Public Schools

Attn: Dr. Rhoda Mhiripiri-Reed

1001 State Hwy 7

Hopkins, MN 55305

---

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAREI District Assembly Membership</td>
<td>$1,250</td>
</tr>
<tr>
<td>Academic Year 2019-20</td>
<td></td>
</tr>
</tbody>
</table>

---

Please make check payable to the **University of Minnesota** and send to:

**Center for Applied Research and Educational Improvement (CAREI)**

Attn: Tarisa Halek

**University of Minnesota**

**1954 Buford Avenue, Suite 425**

**St. Paul, MN 55108-1062**
MSBA Summer Seminar — August 4 (Early Bird) & August 5, 2019
“BOLD Leadership”
Minneapolis Marriott Northwest — Brooklyn Park

August 19 (Monday) — Brookview (Wirth Lake Room)

Board/Cabinet Workshop (9-4 p.m.) — Tentative Topic(s)
• School Board Goals, 2019-20 (WD)
• Blind Spots
• Implicit Bias
• Operating Norms
• Big Bold Ideas
• Branding

August 20 (Tuesday) — Eisenhower Community Center Boardroom

Organizational Meeting (5 p.m.)
• Resolution Designating Depositories for School Funds (TC)
• Resolution Authorizing Electronic Funds, Transfers & Investments (TC)
• Designation of Official District Newspaper (TC)
• Appointment of District Legal Firm(s) (NL)
• Review of Board Policy 253: Board Member Compensation & Expenses (TC/NL)
• Authorization of District Memberships, 2019-20 (RMR)
• Other Business to Come Before the Board (including Consent IF needed)
  —Appointment of School Board Clerk (WD)
• Consent:
  —Board Agenda Plan, 2019-20 (RMR/WD)
  —HR/Personnel Update — Appointment-Director of Business Services (NL)

Board Workshop (5:30 p.m.) — Tentative Topic(s)
• Buildings & Grounds Overview/Briefing/Tour — Facilities Impacted by Bond Referendum (TC/KN)
  [approximately 2 hours]
September 3 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s)
- School Board Goals, 2019-20 (WD)
- Superintendent Goals, 2019-20 (RMR)

Business Meeting (7 p.m.)
New Business:
- Teacher Development & Evaluation Update (NL/KT) [if needed] — ??
- Annual Policies & Policies in First Reading (KN/NL)

Incidental Reports:
- Discipline Report (NL)

Consent:
- Tax Levy Hearing Date, 2019 (TC)
- Preschool Teacher Contract (AF)

Notices & Reports:
- Year-End Drill Report (TC/KN/JG) — ??

September 17 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s)
- Pre-Calendar Discussion — 2020-21 & 2021-22 (NL)

Business Meeting (7 p.m.)
New Business:
- Proposed Tax Levy — Payable 2019 (TC)
- Policies in First Reading (NL)
- School Opening — Transportation/B&G/School Nutrition/After-School Activities (NL/TC/KN/AF)

Incidental Reports:
- Substitute Usage, 2018-19 (NL)
- Athletics/Intramural Update (NL/DJ)
- Summer School Summary (AF/FC/KT)

Consent:
- Policies in Second Reading (NL)
- International Field Trip — Shanghai, China (XinXing Grade 8) (NL/LK)
- International Field Trip — Shanghai, China (XinXing Grade 4) (NL/MN)
- American Indian Parent Advisory Committee (AIPAC) & District Compliance (KT/AS)
- Board Goals, 2019-20 (WD)
- Superintendent Goals, 2019-20 (RMR)

Notices & Reports:
- Special Services Update: Health Services Annual Report, 2018-19 (FC)
October 7 (Monday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s):
- IB Self-Study/Follow-up (KT/LK)

Business Meeting (7 p.m.)
New Business:
- Input into LAC Platform (SA)
- Policies in First Reading (NL)
- Preliminary Fiscal Year-End Results, 2018-19/Budget Discussion, 2020-21 (TC)

Incidental Reports:
- 

Consent:
- Policies in Second Reading (NL)
- QComp Goals (KT/NL)

Notices & Reports:
- 

October 22 (Tuesday) — Eisenhower Community Center Boardroom

Public Meeting — World’s Best Workforce Hearing (6 p.m.) (KT)

Business Meeting (7 p.m.)
New Business:
- Policies in First Reading (NL)
- Curriculum Review — xx, Phase II (KT/xx)

Incidental Reports:
- Special Education Continuous Improvement Plans (FC)

Consent:
- Policies in Second Reading (NL)

Notices & Reports:
- AP Test Scores Summary (KT)

Draft 08.13.19
November 12 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s):
• xx

Business Meeting (7 p.m.)
New Business:
• Canvass Election Results — School Board (TC)
• Student Enrollment Update & Projections — Including Open Enrollment, Private and Home School (NL/IN/TC)
• Policies in First Reading (NL)
• Calendars — 2020-21 & 2021-22 in First Read (NL)

Incidental Reports:
• Preliminary Financial Comparisons Among Neighboring Districts (TC)

Consent:
• Policies in Second Reading (NL)

Notices & Reports:
•

November 19 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (5 p.m.) — Tentative Topic(s):
• Audit Report w/District Auditors (TC/xx) — Tentative

Business Meeting (7 p.m.)
New Business:
• District Audit Report, 2018-19 (TC/xx) — Tentative
• Report on Payable 2020 Property Taxes (TC)
• Policies in First Reading (NL)

Incidental Reports:
• Title I and Homeless Student Report (FC/JBW)

Consent:
• Policies in Second Reading (NL)

Notices & Reports:
•
December 3 (Tuesday) — Eisenhower Community Center Boardroom

Public Meeting — Truth-in-Taxation Hearing (6 p.m.) — Tentative (TC)

Business Meeting (7 p.m.)
New Business:
• Board Goals/Action Steps, 2019-20 — Midyear Evaluation (WD)
• Policies in First Reading (NL)
• LAC Platforms: State & Federal (SA)
• Calendars — 2019-20 & 2020-2021 in Second Read (NL)

Incidental Reports:
•

Consent:
• Policies in Second Reading (NL)
• Annual Resolution Limiting Non-Resident Enrollment (NL)
• Police Liaison Officer Agreement w/City of Minnetonka, 2020 (TC/NL)

Notices & Reports:
•

December 17 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s)
• xx

Business Meeting (7 p.m.)
New Business:
• Certify Final Tax Levy (TC)
• Policies in First Reading (NL)
• Executive Session: Mid-Year Superintendent Evaluation (WD)

Incidental Reports:
• Metro State Teacher Partnership Update (SB)

Consent:
• Policies in Second Reading (NL)
• Ubah Contract — Amended [based upon number of students] (AF)

Notices & Reports:
• Superintendent Goals — Mid-Year Report, 2019-20 (RMR)
January 7 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (5 p.m.) — Tentative Topic(s)
- Open Meeting Law (LB)
- Devices & Security for Board Members (IN)
- Board Team Building (Chair)
- Board Officers & Committee Assignments, 2020 (Board)

Business Meeting (7 p.m.)
New Business:
- Oath of Office (TC)
- Board Officers & Committee Assignments, 2020 (Board)
- CFAC Report (TC)
- Policies in First Reading (NL)

Incidental Reports:
- Construction Debrief, 2019/Spring & Summer Plans, 2020 (TC/KN)

Consent:
- Acceptance of Gifts — July-December, 2019/Policy 511 & 905 Amount of Revenues (TC)
- Policies in Second Reading (NL)

Notices & Reports:

MSBA Leadership Conference — January 14 (Early Bird) through January 17, 2020
Hyatt & Minneapolis Convention Center

January 21 (Tuesday) — Eisenhower Community Center Boardroom

Board Workshop (6 p.m.) — Tentative Topic(s)
- xx

Business Meeting (7 p.m.)
New Business:
- Policies in First Reading (NL)
- Student Wellness Initiatives Update (FC)
- MN Student Survey (MSS) Results (AF/HM)

Incidental Reports:

Consent:
- Policies in Second Reading (NL)
- District Annual Report (AF/JG)

Notices & Reports:

Draft 08.13.19
February 4 (Tuesday) — Eisenhower Community Center Boardroom

**Board Workshop (5 p.m.) — Tentative Topic(s)**
- Budget, 2020-21 (TC)

**Business Meeting (7 p.m.)**
**New Business:**
- Capital Projects Levy, Including Technology (TC/IN)
- Policies in First Reading (NL)
- Curriculum Review — CTE Phase II (KT)

**Incidental Reports:**
- 

**Consent:**
- HEA Seniority List (NL)
- Policies in Second Reading (NL)

**Notices & Reports:**
- 

AASA National Conference — February 13-15, 2020
San Diego, CA

February 18 (Tuesday) — Eisenhower Community Center Boardroom

**Board Workshop (6 p.m.) — Tentative Topic(s)**
- xx

**Business Meeting (7 p.m.)**
**New Business:**
- Policies in First Reading (NL)
- Curriculum Review — Science Phase II (KT)

**Incidental Reports:**
- 

**Consent:**
- Policies in Second Reading (NL)
- Resolution Directing the Administration to Make Staffing Recommendations (NL)
- Mid-Year Budget Adjustments, Including Community Education (TC)

**Notices & Reports:**
- 
March 2 (Monday) — Eisenhower Community Center Boardroom

**Board Workshop (5 p.m.) — Tentative Topic(s)**
- Budget, 2020-21 (TC)

**Business Meeting (7 p.m.)**

**New Business:**
- Vision 2031 Update (RMR)
- Policies in First Reading (NL)

**Incidental Reports:**
- 

**Consent:**
- Policies in Second Reading (NL)
- Seniority List — Clerical (NL)
- Seniority List — Paraprofessionals (NL)
- Seniority List — Kids & Co/Stepping Stones (NL)

**Notices & Reports:**
- 

March 17 (Tuesday) — Eisenhower Community Center Boardroom

**Board Workshop (6 p.m.) — Tentative Topic(s)**
- 

**Business Meeting (7 p.m.)**

**New Business:**
- Preliminary Approval of Budget, 2020-21 (TC)
- Recommendation for Staff Reductions (NL)
- Policies in First Reading (NL)

**Incidental Reports:**
- 

**Consent:**
- Policies in Second Reading (NL)
- Integration Budget (NL)
- Board Meeting Dates, 2020-21 (RMR/BM)

**Notices & Reports:**
- 

Draft 08.13.19
April 7 (Tuesday) — Eisenhower Community Center Boardroom

   Board Workshop (6 p.m.) — Tentative Topic(s)
   •

   Business Meeting (7 p.m.) — Eisenhower Community Center Boardroom
   New Business:
   • Summer Programming, 2020 (KT/AF/FC)
   • Policies in First Reading (NL)
   • Off Campus Pavilion Program Update (FC)

   Incidental Reports:
   • ALC/HAP Update (NL/LW)

   Consent:
   • Policies in Second Reading (NL)

   Notices & Reports:
   •

April 21 (Tuesday) — Eisenhower Community Center Boardroom

   Board Workshop (6 p.m.) — Tentative Topic(s)
   •

   Business Meeting (7 p.m.) — Eisenhower Community Center Boardroom
   New Business:
   • Resolution Specifying Personnel to be Terminated or Place on Unrequested Leave (NL)
   • Policies in First Reading (NL)
   • Time & Space Study Review — 5-Year Furniture Plan Update (TC/DC)

   Incidental Reports:
   •

   Consent:
   • Policies in Second Reading (NL)
   • Designation of Ivar Nelson, Director of TIS, as Identified Official with Authority for the MDE External User Access Recertification System, 2020-21 (IN)

   Notices & Reports:
   •
May 5 (Tuesday) — Eisenhower Community Center Boardroom

**Board Workshop (5 p.m.) — Tentative Topic(s)**
- Board Evaluation/Goal Attainment, 2019-20 (Chair)
- Board Goals, 2020-21 (Chair)
- Superintendent Goals, 2020-21 (RMR)

**Business Meeting (7 p.m.)**

**New Business:**
- Policies in First Reading (NL)
- Long-Term Facilities Maintenance Plan Update (TC/KN)
- Board Evaluation/Goal Attainment, 2019-20 (Chair) [Public Statement]

**Incidental Reports:**
- 

**Consent:**
- Produce Bids, 2020-21 (TC/BM)
- Milk Bids, 2020-21 (TC/BM)
- Paper Products Bids, 2020-21 (TC/BM)
- Paper Bids, 2020-21 (TC/LM)
- School Furniture Bids, 2020-21 (TC/DC)
- School Supplies Bids, 2020-21 (TC)
- Title I Reauthorization (KT/FC)
- Eisenhower Community Center Tenant Lease Renewals, 2020-21 (AF)
- HCM Update (NL/AT)
- Policies in Second Reading (NL)
- Construction Bids (TC/KN)
- Contract — Fiscal Analyst (TC/NL)
- Insurance 2020-21 (TC)

**Notices & Reports:**
- Superintendent Goals, 2019-20 — Year-End Report (RMR)

May 19 (Tuesday) — Eisenhower Community Center Boardroom

**Board Workshop (6 p.m.) — Tentative Topic(s)**
- xx

**Business Meeting (7 p.m.)**

**New Business:**
- Adoption of 2020-21 Budget (TC)
- Final Action Placing Licensed Staff on Unrequested Leave (NL) [if needed]
- School Board Goals, 2020-21 (Chair)
- Executive Session — Superintendent Evaluation

**Incidental Reports:**
- Special Services Year-End Report (FC)
Consent:
- Policies in Second Reading (NL)
- Superintendent Goals, 2020-21 (RMR)
- Business Services Enabling Resolution (TC)
- Acceptance of Gifts — January-May, 2020/Policy 511 & 905 Amount of Revenues (TC)
- Audit Engagement Letter, 2020-21 (TC/xx)
- Insurance 2020-21 (TC)

Notices & Reports:
- 

June 2 (Tuesday) — Eisenhower Community Center Boardroom — T E N T A T I V E

Business Meeting (7 p.m.) — if needed
New Business:
- Adoption of 2020-21 Budget, if needed (TC)

Incidental Reports:
- 

Consent:

Notices & Reports:
- 

NEEDED:
— Contract Approval for the various bargaining groups (NL)
Overview
The purpose of this report is for the Board to approve the Notice of General Election, and the Resolution Establishing Filing Dates.

Primary Issues to Consider
The primary issue is to approve normal procedures before having a school election. As in past practice, the Board needs to approve both the Notice of Election and Resolution Establishing Filing Dates.

The Board Clerk must publish the filing resolution in the Sun Sailor — the official newspaper of the District — at least two weeks before filing opens, which began July 30th and ran through August 13th, 2019. Affidavits of Candidacy must be filed in the office of the School Board Clerk and the $2 filing fee paid prior to 5 pm August 13, 2019. While the Notice of Filing Dates was published in the Sun Sailor on July 11th and July 18th, 2019, it was inadvertently overlooked as a consent item on the June 18th Board agenda; thus, we are seeking Board approval now, prior to the deadline of August 23, 2019.

The School Board Clerk is also required to publish the notice of general election with polling precincts in the official newspaper of the district. This notice will be published on October 22 and 29, 2019. The combined polling places were approved at the December 18, 2018 board meeting.

Supporting Documents
Notice of General Election
Resolution establishing Filing Dates
NOTICE OF GENERAL ELECTION

INDEPENDENT SCHOOL DISTRICT 270
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District 270, (Hopkins); State of Minnesota, on Tuesday, the 5th day of November, 2019, for the purpose of electing (four) school board members for four year terms.

The polling places for this election and the precincts served by those polling places will be as follows:

**City of Hopkins** - District #270 residents of the **City of Hopkins** will vote in conjunction with the City elections at their respective precinct as follows:

- **P-1** Mizpah United Church of Christ  
  412 - 5th Ave N
- **P-4** Hopkins Activity Center  
  33 – 14th Avenue North

- **P-2** Zion Lutheran Church  
  241 5th Avenue North
- **P-5** Alice Smith Elementary School  
  801 Minnetonka Mills Road

- **P-3** Hopkins Pavilion  
  11000 Excelsior Blvd
- **P-6** Hopkins Fire Station  
  101 17th Ave S

**City of Minnetonka** - District #270 residents of the **City of Minnetonka** will vote in conjunction with the City elections at their respective precincts as follows:

- **1-A** Immaculate Heart of Mary Church  
  13505 Excelsior Blvd
- **2-C** Oak Knoll Lutheran Church  
  600 Hopkins Crossroad

- **1-B** Old Apostolic Lutheran Church  
  5617 Rowland Road
- **2-D** Hennepin Co Ridgedale Library  
  12601 Ridgedale Dr

- **1-C** Cross of Glory Baptist Church  
  4600 Shady Oak Rd
- **2-E** Lindbergh Center  
  2400 Lindbergh Drive

- **1-D** Destiny Hill Church  
  13207 Lake Street Extension
- **3-C** Minnetonka Community Center (3C)  
  14600 Minnetonka Boulevard

- **1-E** Bet Shalom Reform Congregation  
  13613 Orchard Rd
- **4-E** All Saints Lutheran Church  
  15915 Excelsior Blvd

- **1-F** Minnetonka Community Center (1F)  
  14600 Minnetonka Boulevard
- **4-F** The Glenn  
  5300 Woodhill Rd

- **2-B** St. David's Episcopal Church  
  13000 St. David's Road
**City of Golden Valley** – District #270 residents of the City of Golden Valley will vote in conjunction with the City elections at their respective precincts:

P-2  Valley Presbyterian Church  
3100 Lilac Drive North  
P-3  Meadowbrook School  
5430 Glenwood Avenue  
P-5  South East Fire Station  
400 Turners Crossroad South  
P-8  Brookview Community Center  
316 Brookview Parkway S

**City of St. Louis Park** – District #270 residents of the City of St. Louis Park will vote in conjunction with the City at their respective precincts:

W-2  P-8  Alders Gate Methodist Church  
3801 Wooddale Ave  
W-4  P-13  Westwood Lutheran Church  
9001 Cedar Lake Rd

Pursuant to Minnesota Statutes, Section 205A.11, the board has established combined polling place for several precincts for school elections not held on the day of a statewide election. The combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Those combined polling places are listed below:

**City of Eden Prairie** – District #270 residents of the City of Eden Prairie precincts 2 and 8 will vote at the following precincts:

Residents of Precinct 2 at:  
All Saints Lutheran Church  
15915 Excelsior Boulevard  
Minnetonka, MN  
Residents of Precinct 8 at:  
Cross of Glory Baptist Church  
4600 Shady Oak Road  
Minnetonka, MN

**City of Plymouth** – District #270 residents of the City of Plymouth precincts 16 and 17 will vote at the following precinct:

Brookview Community Center  
200 Brookview Parkway  
Golden Valley, MN

**City of Edina** – District #270 residents of the City of Edina precincts 01A, 01B and 5 will vote at the following precinct:

Shepherd of the Hills Lutheran Church  
500 Blake Road South  
Edina, MN
Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 7 o’clock a.m. and will close at 8:00 o’clock p.m. on the date of said election.

Eligible voters who reside in the school district within the cities of Minnetonka, Hopkins, Golden Valley, or St. Louis Park may vote at their regular City election polling place.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: August 20, 2019

BY ORDER OF THE SCHOOL BOARD

School District Clerk

Publish: October 22 & 29
NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 270
HOPKINS SCHOOLS
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 270 shall begin on July 30, 2019, and shall close at 5:00 o’clock p.m. on August 13, 2019.

The general election shall be held on Tuesday, November 5, 2019. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the School Board Clerk, 1001 Highway 7, Hopkins, Minnesota 55305-4722. The filing fee for this office is $2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school board clerk and the filing fee paid prior to 5:00 o’clock p.m. on August 13, 2019.

Dated: June 7, 2019

BY ORDER OF THE SCHOOL BOARD

School District Clerk

Publish: July 11, July 18