

Registration

Online

Register online for classes at:
www.hopkinscommunityed.org

→ Online Registration

→ Choose your Category

By Phone

- Call **952-988-4070** during regular business hours (M-F, 8 am–4 pm) to speak to a Community Education staff member.
- 24-Hour Registration Hotline: Have your Visa or Mastercard number ready when you call the hotline: **952-988-4018**

Fax

Fax a registration form including a Visa or Mastercard number to: 952-988-4079

By Mail

Complete a registration form, include a check (payable: Hopkins Community Education) to:
 Hopkins Community Education
 Eisenhower Community Center
 1001 Highway 7, Hopkins, MN 55305

In Person/Drop-off

- At Eisenhower Community Center, room 127, M-F, 8 am–4 pm.
- Drive-up drop box located under the canopy at the entrance of Eisenhower Community Ctr. Place in a sealed envelope with check payment (no cash) addressed to: *Community Education*

Register Early!

Registrations are on a first-come basis. Decisions to cancel a class due to low enrollment is made before the class date, so register early to prevent your class from cancelling.

100% Satisfaction Guarantee

Our goal is to develop and deliver a wide range of quality programs to meet the learning needs of the community. We will strive for excellence in serving our customers in a prompt, courteous and respectful manner. We want your experience with Hopkins Community Education to be great, so please let us know if you aren't fully satisfied. Contact Betsy Hedding, Adult Program Coordinator at 952-988-4068.

Registration Information

Confirmation

Mark your calendar and assume you are registered. Your class will be held at the time and place indicated in the brochure unless you are contacted. We will notify you if a class is filled, cancelled or changed.

Cancellation Policy and Refunds

- We will gladly refund your class registration fee if you cancel and request a refund five business days prior to the first class.
- We reserve the right to cancel a class due to low enrollment. In that case, we will call you and make arrangements to refund your class fee.

Senior Discounts

- Residents of Hopkins School District, 62 years and older, may enroll in classes for one-half the regular fee (exceptions are computer classes, Royal Pantry Cooking School classes, Travel & Trips, and other classes as indicated).
- For cooking classes, seniors may reduce the fee by \$5.
- Senior Discount does not include the materials fee.
- No discount for classes at the Hopkins Activity Center or Minnetonka Senior Center.

Health Plan Discounts

All Ucare Minnesota or Metropolitan Health Plan (MHP) members may take up to a \$15 discount per class on most classes. Members must be on Ucare or MHP at the time of registration and through the duration of the class. Indicate ID number(s) on the registration form.

Fee Assistance

Community Education has limited fee assistance available to School District residents who qualify and are unable to pay the full registration fee. For information about a fee assistance application, please call 952-988-4070.

Inclement Weather Information

- If the Hopkins School District is closed due to bad weather, then the Community Education classes and activities are cancelled.
- If the weather turns bad late in the day, Community Education may cancel activities. Stay tuned to WCCO Radio for any announcements.
- Call the 24-Hour Hopkins Schools closing phone line for inclement weather cancellations: 952-988-4019.

Or Register: 24-Hour Hotline: 952-988-4018
 Online: www.hopkinscommunityed.org

Adult Program Registration Form • Hopkins Community Education

Mail to: Hopkins Community Education, 1001 Highway 7, Hopkins, MN 55305

Participant Name: _____ Birth Year _____ Male Female

Address _____ City _____ Zip: _____

Home Phone () _____ Alternate Phone() _____

Email (print): _____

COURSE #	SECTION	COURSE TITLE	BEGIN DATE	TIME	FEE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Health Plan: Ucare ___ or MHP ___ Member I.D. # _____ Discount \$ _____

Check # _____ (payable to Hopkins Community Education) **Total:** _____

Charge to my MasterCard or Visa Card Number _____

Expiration Date ____/____ Cardholder Name on Card _____

Special Needs? _____