Special Education Advisory Committee  
Tuesday, October 24, 2017  
Meeting Minutes

Meetings
Room 213 from 7:00 to 8:30 PM  
Eisenhower Community Center  
1001 Highway 7  
Hopkins, MN 55305  
Front Desk: 952-988-4000

Schedule
1. Tuesday, September 26, 2017; Legislative Action Council (LAC)  
2. Tuesday, October 24, 2017; Student Wellness  
3. Tuesday, November 28, 2017; Student Safety/HEF/Superintendent  
   Note: December: No Meeting  
4. Tuesday, January 30, 2017; Resources  
5. Tuesday, February 27, 2017; Special Education Expectations  
6. Tuesday, March 20, 2017; Parent Support and Outreach  
7. Tuesday, April 24, 2017; The Future of Special Education  
8. Tuesday, May 22, 2017: Potluck in Wetland Cafeteria

Mission
The mission of the Hopkins Special Education Advisory Committee (SEAC) is to act as an advisory body to the District through the Director of Special Services on behalf of students from birth to graduation receiving special education services. Our goal is for parents and school staff members to work together to support families, advise decision makers and advocate for students within our diverse community.

Responsibilities
1. Come prepared to contribute and willing to listen at first. Learn about the people, the issues, the programs, and background information before offering suggestions.  
2. Ask questions about anything you don’t understand.  
3. Develop an understanding of the “big picture” issues facing the district, beyond those of your own child and family.  
4. Communicate respectfully.  
5. Encourage diversity by including parents with the cultures, languages, and disabilities represented in our district.
7:00 PM Meeting Called to Order

7:00-7:10 Greetings, Introductions
1. Welcome
2. Introduction

7:10-7:20 SEAC Business
1. Activities:
   a. Director of Special Education Update: Linda Gardner
      i. Current goals with focus on trauma sensitive schools.
      ii. HEF (Hopkins Education Foundation) & their focus on student wellness.

7:20-8:20 Student Wellness
1. Guest Speaker: Becky Allen, Staff Development and Title II Coordinator
   a. Introduction: Becky Allen has been employed with the Hopkins Public Schools since 1992. During her tenure in the district, she has had several roles at North Junior High: Earth Science Teacher, Administrative Intern, Site Instructional Leader, and Staff Development Chairperson. She has also worked for the district as Secondary Mentor, CFA Coordinator, Master Teacher, and District Staff Development and Mentorship Coordinator.
      i. Information provided by Becky Allen, Staff Development Coordinator about trauma sensitive schools. ACE, the (Adverse Childhood Experience) screening tool was presented. Statewide information and statistics are available on the Minnesota Department of Education website.
      ii. Books with valuable information mentioned include:
         1. Trauma Sensitive Schools by Susan Craig
         2. Fostering Resilient Learners by Kristin Sourers and Peter A. Hall
         3. Teaching to Strengths by Debbie Zacarian, Lourdes Alvarez-Ortiz and Judie Haynes

2. Guest Speaker: Brian Stanley, Special Services Coordinator
   a. Introduction: Brian Stanley currently is employed full time as the Special Services Secondary Coordinator for North Junior High, West Junior High, Hopkins High School and Transition Plus. During Brian's tenure with the Hopkins School District (2001-current) he has worked at all of the six elementary schools, as well as Harley Hopkins. Prior to assuming the Special Services Coordinator role, Brian worked at Eisenhower Elementary as the school social worker.
   b. Executive Function Curriculum and CASEL (Center for Academic Social Emotional Learning). CASEL.org
   c. PowerPoint Available:

i.  [https://prezi.com/view/0Y5YR3Nsol6dEA9XV976/](https://prezi.com/view/0Y5YR3Nsol6dEA9XV976/)
   1. Video, 5 keys to success, SEL
      a. Self-Awareness
      b. Self-Management
      c. Social Awareness
      d. Relationships
      e. Decision Making

3. Discussion
4. Questions

8:20-8:30 Community Opportunities
1. Hopkins is conducting a referendum Tuesday, Nov. 7, with three ballot questions and three available school board seats. Remember to vote!

8:30 Meeting Concluded

Stay Connected
1. Facebook: [https://www.facebook.com/groups/187623389912/](https://www.facebook.com/groups/187623389912/)
2. Website: [http://www.hopkinsschools.org/servicesdepartments/special-services/special-education-advisory-committee](http://www.hopkinsschools.org/servicesdepartments/special-services/special-education-advisory-committee)